

A U S T I N C I T Y C O U N C I L

A G E N D A



Thursday, November 16, 2006

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Purchasing Office RECOMMENDATION FOR COUNCIL ACTION

ITEM No. 29

Subject: Authorize award and execution of a 36-month requirements service contract with EMR, INC., Austin, TX for elevator and escalator maintenance and repair services in an amount not to exceed \$461,220, with three 12-month extension options in an estimated amount not to exceed \$153,740 per extension option, for a total estimated contract amount not to exceed \$922,440.

Amount and Source of Funding: Funding in the amount of \$140,928 is available in the Fiscal Year 2006-2007 Operating Budget of the Austin Convention Center Department. Funding for the remaining 25 months of the original contract period and extension options is contingent upon available funding in future budgets

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

Additional Backup Material
(click to open)
 EMR_BID_TAB

For More Information: Vikie DeLuyck, MSW, Senior Buyer/974-2003

Purchasing Language: Lowest bid of four bids received

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9C of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation

This contract will provide for routine elevator and escalator maintenance and repairs for the Austin Convention Center, the Palmer Event Center, and parking garages administered by the Austin Convention Center Department. Services will include the following:

-Scheduled bi-monthly preventative maintenance -Remedial repair services -Annual shut down -Stand-by coverage for event services -Repair/replacement for components damaged by vandalism or other 3rd parties.

The primary goal of this contract is to have all elevators and escalators maintained in first class condition to provide the highest level of safety, convenience, and service for clients and visitors to the Austin Convention Center and the Palmer Event Center facilities. There will be 23 elevators and six pairs of escalators covered by this contract

MBE/WBE solicited: 0/0 MBE/WBE bid: 0/0 PRICE ANALYSIS a. Adequate competition b. Eleven notices were sent. There are no known MBEs/WBEs for this commodity code. Four solicitations were issued. Four bids were received c. The pricing offered represents an 11% increase from the last contract award made in May 2005. This increase provides more personnel to cover additional elevator inspections due to higher usage and stand-by coverage during events. Maintenance is often scheduled at night to avoid down-time during the day.

APPROVAL JUSTIFICATION a. Lowest bid b. The Purchasing Office concurs with the Convention Center Department's recommended award. c. Advertised in the Austin-American Statesman and on the Internet.

AGENDA DATE: 11-16-06
VENDOR NAME: EMR, INC.

BID TABULATION
IFB NO. VD06300312
15 Line Items

Company Name	Total Bid
EMR, INC. Austin, TX	\$153,740
Tejas Elevator Co. Austin, TX	\$188,900
KONE, Inc. San Antonio, TX	\$208,480
Austin Elevator Consultants Kyle, TX	\$221,200

Bid tabulation is on file in the Purchasing Office.